

**Association of Government Accountants
Guam Chapter
Chapter Executive Committee Meeting Minutes
Wednesday, November 09, 2022
12:00pm – 1:00pm
Virtual Meeting via Zoom**

Prepared by: Odeth F. Ignacio, CGFM – AGA Guam Chapter CEC Secretary
Present: 15 Attendees (See Appendix 1 Attached)

- I. Call Meeting to Order**
 - a. Meeting was called to order at 12:11 p.m. and was presided by Josephine Villanueva.
- II. Approval of Meeting Agenda**
 - a. Motion to approve the October 2022 Agenda for the meeting:
- III. Approval of CEC Minutes**
 - a. October 2022
 - i. Motion to approve the October 2022 CEC minutes:
 - 1. First Motion: Taling Taitano
 - 2. Second Motion: Maria Christina “Chris” Lizama
 - ii. The motion carried with majority in favor and 0% against by Slido poll.
- IV. Treasurer’s & Finance Report**
 - a. September 2022
 - i. Motion to approve the treasurer’s report for September 2022 subject to correction:
 - 1. First Motion: Taling Taitano
 - 2. Second Motion: Llewelyn Terlaje
 - ii. The motion carried with 100% in favor and 0% against by Slido poll.
- V. Audit Sub-Committee Report/Update**
- VI. Budget & Finance Sub-Committee Report/Update**
 - a. Josephine Villanueva:
 - i. AGA FY2022 Financial Report
 - 1. Published in the newspaper on November 08, 2022
 - ii. External CPA Review
 - 1. Will be conducted by Dr. Zeny Asuncion-Nace
- VII. President’s Report**
 - a. Communication & Marketing Nomination – November 15th, 2022
 - b. Membership Engagement
 - c. GSCPA Members
 - d. Next CEC Meeting and In-Person Networking
 - e. Guest Speaker – November 2022 Meeting
 - f. Town Hall Meetings

Register now to add them to your calendar.

**SIGN
ME UP** 

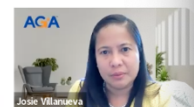


- ☐ November 15th (Tuesday) @ 2pm ET - [Meetings and Events Town Hall](#)
- ☐ December 15th (Thursday) @ 2pm ET - [Student and YP Town Hall](#)
- ☐ January 10th (Tuesday) @ 2pm ET - [CGFM Town Hall](#)
- ☐ January 17th (Tuesday) @ 2pm ET - [Renewals Town Hall](#)
- ☐ February 28th (Tuesday) @ 2pm ET - [Success Planning Town Hall](#)

Please share these links with your Chapter as **ALL members are invited and encouraged to attend**, not just Chapter Leaders.

We look forward to seeing you at our next Town Hall.

Lauren Walters (she/her)
Chapter Services Manager



g. General Membership Attendance Tracker

Month	Member Attendee	Non-Member Attendee	Total
Jul-22	59	13	72
Aug-22	73	50	123
Sep-22			
Oct-22			
Nov-22			
Dec-22			
Jan-23			
Feb-23			
Mar-23			
Apr-23			
May-23			
Jun-23			

h. Update on CPE

- i. September 2022 CPE Released
- ii. October 2022 CPE Released

VIII. Committee Reports

a. National Council of Chapter Representative (NCC Rep)

i. Pilar Pangelinan:

- 1. Attended NCC Meeting on November 02, 2022
 - a. Member Retention and Recruitment
 - b. Name Change Update
 - c. Upcoming Town Hall Meeting and Deadlines for ACE Points

b. Leadership & Development/Adviser/ACE & Nominating

i. Taling Taitano:

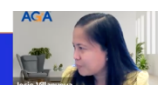
- 1. Nominations are open for next program year's officers
- 2. ACE Points
 - a. Member Recruitment Suggestion and Outreach

Action Item #1: Reach out to non-members and potential members for member recruitment.

- c. Accountability Committee
- d. Awards & Chapter Recognition Committee
 - i. Maria Christina “Chris” Lizama:
 - 1. GPDC Awards
 - a. Best Government of Guam Website Award
 - b. Best Citizen Centric Report Award
 - c. Chapter Service Award
 - d. Chapter Education Award
 - e. Community Service Award
 - f. Emerging Leader Award
 - g. Agency Service Chapter Award
- e. By-Laws & Procedure Committee
 - i. Joy Bulatao (via Zoom chat)
 - 1. Draft is under review
- f. CGFM & Professional Certification Committee
 - i. Maripaz Perez:
 - 1. Coffee Klatch Meeting
 - 2. Presentation to AJA, JAS Group, and some GovGuam Agencies on the value of the CGFM
 - 3. Finalizing CGFM FAQ’s and pamphlet
 - a. Will be completed by the end of November
- g. Community Service & Resource Development Committee
 - i. Josephine Villanueva:
 - 1. Continuation of the Donation to Red Cross for Hurricane Ian
 - 2. Process of Coordinating a Food Drive
- h. Education Committee
 - i. Jason Katigbak:
 - 1. GPDC Conference
 - a. Meeting for committee held on November 02, 2022
 - b. Hotel has been secured for the conference
 - c. Course outline has some open slots, but will be filled before the event
 - d. Pricing Discussion
 - i. GSCPA and AGA Members – Same Rate
 - ii. AGA Membership on registration
 - e. Link on volunteers for GPDC
- i. Marketing & Communications Committee – Newsletter
 - i. Josephine Villanueva:
 - a. CEC features
- j. Marketing & Communications Committee – Website
 - i. Josephine Villanueva:
 - 1. CEC should check the website and respective committees to see areas that need updates

- k. Marketing & Communications Committee – Social Media/News
 - 1. CEC should send requests to committee to ensure of timely posting; include description
- l. Membership Committee
 - i. Josephine Villanueva:
 - 1. Membership Survey – Deadline is November 15th, 2022 at 10 p.m.
 - 2. Reviewing Decline of Members
 - 3. Outreach Program to UOG and GCC
 - 4. New Members

New Members – Program Year 2022 to 2023



Month	Total Members	Increase
July 13, 2022	261	
August 9, 2022	266	5
September 14, 2022	269	3

Goal: Recruit 16% or 45 New Members

- m. Scholarship Committee
 - i. Ritzmar Erni:
 - 1. Jori is waiting on Justin for checks

Action Item #1: Will verify if essays of scholarship recipients will be shared.

- n. Young Professional Committee
 - i. Josephine Villanueva:
 - 1. Christmas Party
 - a. Date: December 14, 2022
 - b. Location: VIP Restaurant

IX. Old Business

- a. AGA Membership Guam Chapter Fees
 - i. Revisit Current Chapter Fee
 - ii. Revision Deadline is March 30, 2023

AGA Membership Guam Chapter Fees

☐ Current is \$5.00

Membership Dues

Please choose a membership category and fill in the selected chapter dues from the list on the reverse. By joining, you allow AGA to contact you via email.

- ☐ **Government** – \$100/year – available to individuals currently working in government, academia and not-for-profit organizations
- ☐ **Private Sector** – \$160/year – available to sole proprietors and those working for private companies, corporations or partnerships
- ☐ **Young Professional** – \$45/year – available to individuals with fewer than three years of ANY experience
- ☐ **Student** – Free electronic membership – available to full-time college students who are not gainfully employed

Annual Chapter Dues					
AGA					
G = Government Member P = Private Sector Member YP = Young Professional Member					
CHAPTER	G/P	YP	CHAPTER	G/P	YP
ALABAMA			INDIANA		
Montgomery	\$10.00	\$10.00	Central Indiana	\$10.00	\$10.00
			Indianapolis	\$5.00	\$5.00
ARIZONA			IOWA		
Phoenix	\$5.00	\$5.00	Des Moines	\$5.00	\$5.00
Southern Arizona	\$10.00	\$10.00	KANSAS		
ARKANSAS			Topeka	\$0	\$0
Central Arkansas	\$10.00	\$10.00			
			NEVADA		
			Northern Nevada	\$0	\$0
			NEW JERSEY		
			Northern New Jersey	\$7.50	\$0
			Princeton	\$5.00	\$5.00
			NEW MEXICO		
			Albuquerque	\$10.00	\$10.00
			New Mexico	\$10.00	\$10.00
			TEXAS		
			Austin	\$5.00	\$5.00
			Dallas	\$5.00	\$5.00
			El Paso	\$0	\$0
			Houston	\$5.00	\$5.00
			San Antonio	\$15.00	\$15.00
			UTAH		
			Northern Utah	\$5.00	\$5.00



X. New Business

XI. Announcements

- a. General Membership Meeting – November 16, 2022 at 11:30 a.m. (Virtual Meeting)
- b. CEC Meeting – December 10, 2022 – Informal Meeting In Person for Networking

XII. Adjournment

- i. Meeting was adjourned at 12:52 p.m. by Pilar Pangelinan. Maripaz Perez seconded the motion.

Appendix 1

AGA Guam Chapter CEC Attendance Virtual Meeting via Zoom Date: November 09, 2022 (Wednesday)					
NO	ID	Full Name	CEC	Position	In-Attendance (Y or N)
1	67833	Mrs. Maripaz Nogoy Perez, CGFM, CGAP, CICA, CI	Officer	Immediate Past President / CGFM/Professional Certification - Director/By-Laws & Procedures Co-Director	Y
2	99790	Ms. Pilar O. Pangelinan	Officer	National Council of Chapters (NCC Representative) and ACE Co-Chair	Y
3	96981	Ms. Josephine Guico Villanueva, MBA, CGFM, CPA, CGMA, SHRM-CP, PMP	Officer	President	Y
4	99243	Mr. Rizalito Gino F. Paglingayen	Officer	President - Elect	Y
5	159622	Odeth Beulah F. Ignacio, CGFM	Officer	Secretary	Y
6	139456	Mr. Justin B. Castro, CGFM, CFE	Officer	Treasurer	N
7	148550	Mr. Jerricho C. Garcia, CGFM	Officer	Treasurer-Elect	N
Young Professional Committee					
8	12754	Ms. Taling M. Taitano, CGFM, CPA	Leadership Development Committee	Leadership Development/Adviser /ACE & Nominating Committee Director	Y
Accountability Outreach Committee					
9	23737	Dr. Doreen T. Crisostomo-Muila, Ph.D., CGFM, CFE, CICA	Accountability Outreach Committee	Accountability Director	N
10	172299	Ms. Shannaleen Braiel	Accountability Outreach Committee	Accountability Co-Director	N
Awards & Chapter Recognition Committee					
11	67025	Mr. Vincent Jon G. Duenas	Awards & Chapter Recognition Committee	Awards & Chapter Recognition Committee Director	N
12	171331	Mrs. Maria C. Lizama	Awards & Chapter Recognition Committee	Awards & Chapter Recognition Committee Co-Director	Y
Audit Committee					
13	43450	Mary Grace V. Edrosa, CGFM	Audit Committee	Audit Committee Director	N
14	172240	Ms. Evangeline C. Abis	Audit Committee	Audit Committee Co-Director	N
Budget & Finance Committee					
15	70753	Mrs. Llewelyn Restuvog Terlaje, CGFM, CGAP	Budget & Finance Committee	Budget & Finance Committee-Director	Y
By-Laws & Procedure Committee					
16	60087	Mrs. Yukari B. Hechanova, CGFM, CPA, CIA	By-Laws & Procedure Committee	By-Laws and Procedures-Director	N
17	96134	Ms. Joy V. Bulatao, CGFM	By-Laws & Procedure Committee	By-Laws and Procedures Co-Director	Y
18	92245	Mrs. Frances Danieli, CGFM	By-Laws & Procedure Committee	By-Laws and Procedures Co-Director	N
CGFM/Professional Certification Committee					
19	113118	Ms. Maria Thyrsa DC Bagana, CGFM	CGFM/Professional Certification Committee	CGFM/Professional Certification Co-Director - Outreach	Y
20	161440	Ms. Royelle Mae S. Carter	CGFM/Professional Certification Committee	CGFM/Professional Certification Co-Director - CGFM Month	N
Community Service & Resource Development Committee					
21	137374	Ms. Vanessa D. Valencia	Community Service & Resource Development Committee	Community Service & Resource Development - Director	N
22	116151	Mr. Steve Eric S. Terlaje	Community Service & Resource Development Committee	Community Service & Resource Development Co-Director	N
23	136489	Mr. Romar P. Tapeeria	Community Service & Resource Development Committee	Community Service & Resource Development Co-Director	N
Education Committee					
24	100504	Dr. Artemio Hernandez, CGFM	Education Committee	Education Committee - Director	N
25	95562	Mr. Jason V. Katigbak, CPA, CFE, CIA	Education Committee	Education Committee - Director	Y
26	65248	Miss Rodalyn May A. Gerardo, CGFM, CIA, CPA, CGAP	Education Committee	Education Co-Director - CPE Sponsor Compliance & Reporting	N
27	156898	Ms. Danica Anne I. Batac	Education Committee	Education Co-Director - Technical & Admin Support	N
28	161732	Mr. Thomas Eladio M. Battung	Education Committee	Education Co-Director - Technical & Admin Support	N
Marketing & Communications Committee					
29	96010	Ms. Debbie CM Ngata	Marketing & Communications Committee	Marketing & Communications Director - Newsletter	N
30	170070	Sandra Angelica M. Doria	Marketing & Communications Committee	Marketing & Communications Co-Director - Newsletter	N
31	96313	Ms. Clariza Mae G. Roque, CGFM	Marketing & Communications Committee	Marketing & Communications Director - Website	N
32	171951	Ms. Almira Rosiel B. Balagtas	Marketing & Communications Committee	Marketing & Communications Co-Director - Website	N
33	138096	Mrs. Margie Lorenze F. Castro	Marketing & Communications Committee	Marketing & Communications Director - Social Media/News	Y
34	170073	Kate VB Jeszenszky	Marketing & Communications Committee	Marketing & Communications Co-Director - Social Media/News	N
Membership Committee					
35	44115	Mr. Jose B. Guevara, III, CGFM	Membership Committee	Membership Committee Director	N
36	131480	Mrs. Amacris V. Legaspi, CGFM	Membership Committee	Membership Co-Director (General)	N
37	71197	Mrs. Pamela R. Aguilui	Membership Committee	Membership Co-Director (Outreach)	Y
38	171376	Mrs. Marianna M. Dela Cruz	Membership Committee	Membership Co-Director (Events & Meetings)	Y
39	169991	Ms. Mariah J.C. Castro	Membership Committee	Membership Co-Director (Events & Meetings)	N
Scholarship Committee					
40	156339	Miss Jorizaira R. Boria	Scholarship Committee	Scholarship Committee Director	N
41	137866	Mr. Ritzmar C. Erni	Scholarship Committee	Scholarship Committee Co-Director	Y
Young Professional Committee					
42	94772	Ms. Rachel F. Cubacub	Young Professional Committee	Young Professional Chair	N
43	172204	Miss Tiera Nikole B. Santos	Young Professional Committee	Young Professional Co-Chair	N

Quorum	Total Officers and CEC	
33%	43.00	14.33
Rem		
Y		
Attendance Count		
15		

Must be present for a quorum