

**Association of Government Accountants
Guam Chapter
General Membership Meeting Minutes
Wednesday, August 23, 2023
11:30am – 1:00pm
Virtual Meeting**

Prepared by: Sungeun (Kenny) An, CPA – AGA Guam Chapter CEC Secretary
Present: 39 Attendees (34 Active AGA Members)

I. Call Meeting to Order

- a. Meeting was called to order at 11:40 a.m. and was presided by Rizalito Paglingayen.

II. Approval of Minutes

- a. April 2023 & July 2023
 - i. Motion to approve the Minutes of the Meeting for April 2023 & July 2023
 - 1. First Motion: Maria Cristina Bansil
 - 2. Second Motion: Zeny Asuncion
 - ii. The motion carried with the majority in favor (15 Yes, 0 No, 0 Abstain)
 - iii. The May 2023 General Membership Meeting was cancelled due to the Typhoon Mawar recovery
 - iv. The June 2023 General Membership Meeting was cancelled in lieu of an Oath-Taking Ceremony for the newly elected Chapter Officers for the Program Year 2023-2024

III. Approval of the Treasurer's & Finance Report

- a. April 2023, May 2023, & June 2023
 - i. Motion to approve the Treasurer's & Finance Report for April 2023, May 2023, & June 2023 subject to corrections
 - 1. First Motion: Pilar Pangelinan
 - 2. Second Motion: Gladys Sazon
 - ii. The motion carried with the majority in favor (18 Yes, 0 No, 1 Abstain)

IV. President's Report

- a. Welcome Message
 - i. Speaker: Rizalito Paglingayen
 - 1. Reminder to fill out surveys to recommend preferred AGA future events

V. Committee Reports

- a. Leadership & Development, ACE and Nominating Committee
 - i. Ms. Taling Taitano, CGFM, CPA, Director, was not present within the meeting for an update
- b. National Council of Chapter Representative (NCC Rep)
 - i. Pilar O. Pangelinan
 - 1. Upcoming NCC Meeting on September 6-7, 2023
 - 2. Reminder to email Pilar for any information to share in the NCC Meeting
- c. Accountability Outreach Committee

- i. Gladys Jean Ocampo Sazon, Director, & Dr. Doreen T. Crisostomo-Muna, Ph.D.,
CGFM, CFE, CICA, Co-Director
 - 1. No updates were noted
- ii. Rizalito Paglingayen
 - 1. As GovGuam audits come to a close, be on the lookout for upcoming CCRs from various government agencies
- d. Awards & Chapter Recognition Committee
 - i. Rizalito Paglingayen
 - 1. Reminder that nominations for the 2023 Professor John M. Phillips Excellence in Government Accountability Award are open; closing of the nomination period will be next month; please see the recent communication email for more details
- e. By-Laws & Procedures Committee
 - i. No updates were noted
- f. CGFM & Professional Certification Committee
 - i. Rizalito Paglingayen
 - 1. Congratulations to Jerick Hernandez from the Guam Office of the Public Accountability has recently completed the CGFM examination
- g. Community Service & Resource Development Committee
 - i. Vanessa D. Valencia, Director, Steve Eric S. Terlaje, Co-Director, and Romar P. Tapezeria, Co-Director were not present within the meeting for an update
 - ii. Rizalito Paglingayen
 - 1. Reminder to inform Vanessa Valencia of any solo community service credits to be eligible to join the next raffle for PDT
- h. Marketing & Communications Committee – Newsletter
 - i. Rizalito Paglingayen
 - 1. We are planning to increase our social media posts and email communications to inform our members on a timely manner; newsletters will be transitioned into a quarterly basis as a recap of the events that transpired within the quarter
- i. Marketing & Communications Committee – Website
 - i. No updates were noted
- j. Membership Committee
 - i. Maria Cristina S. Bansil, Director
 - 1. 31 PDT attendees are in the process of registering as official AGA members; this was included within the package for PDT attendance
 - ii. Rizalito Paglingayen
 - 1. One of the goals of the chapter is to increase the membership by at least ten percent; the additional 31 members greatly increase our chances of achieving this goal
- k. Young Professional Committee
 - i. Rizalito Paglingayen
 - 1. There will be a resumption of the mentorship program as students are getting ready for the upcoming semester

1. Scholarship Committee
 - i. Zeny Asuncion, Scholarship Committee Chairperson & Advisor
 1. Acknowledgement of Jorizaira Borja & Ritzmar Erni on updating the scholarship criteria
 - a. Built an extensive matrix to evaluate the candidates qualifications; criteria was updated to reflect a detailed step-by-step procedure after scholars are selected
 2. Motion to resume the recognition of the scholarships during the General Membership Meeting along with the President of UOG & GCC
 - a. Although the first motion was proposed by Zeny Asuncion, Doreen Crisostomo has remarked that it will be unnecessary
 3. Doreen Crisostomo
 - a. Explained that recipients for the scholarships & awards are normally recognized as part of our General Membership Meetings; however, due to the pandemic, this has been temporarily postponed during our virtual General Membership Meetings until the in-person General Membership Meetings are resumed
 4. Rizalito Paglingayen
 - a. Made a commitment to have an in-person General Membership Meeting once the scholarships are chosen to be awarded; this will resume the original tradition of recognizing scholars for their achievements
 - b. Recognition panel estimated to be 10-15 minutes

VI. Training (1-Hour CPE)

- a. Presenters
 - i. Paul Marshall, CPA, CGFM, CIA, CICA, PMP, Vice President of the MIL Corporation
 - ii. Together with Alicia Pelikan and Holly Ann Morton
- b. Topic: Psychological Safety in the Workplace
 - i. Learning Objectives:
 1. Importance of building a safe environment in the workplace
 2. Techniques for encouraging staff to voice innovative ideas
 3. Encouraging open communication to build high-performing teams
 - ii. Agenda for Psychological Safety in the Workplace Building Trust and Innovation
 1. History of the Concept
 2. Encouraging Psychological Safety
 - a. Sharing Information
 - b. Seeking Feedback
 - c. Ask for (and Give) Help
 - d. Talk About Errors
 - e. Experimenting
 3. Perceptions vs. Realities
 4. Examples at the Workplace

- 5. Hitting the Reset Button for the Future
 - iii. Field of Study: Personnel & Human Resources
 - iv. CPE: 1 hour
 - v. Cost: Virtual attendance is free; CPE for AGA/GSCPA members is free; CPE for non-members is \$15.00
- c. Certificate of Appreciation presented to the speaker by Rizalito Paglingayen
- VII. Old Business**
 - a. No updates were noted
- VIII. New Business**
 - a. Motion to approve the increase of the AGA Guam Chapter Membership Dues from \$5 to \$10
 - i. First Motion: Doreen Crisostomo
 - ii. Second Motion: Taling Taitano
 - b. The motion carried with the majority in favor (15 Yes, 1 No, 0 Abstain)
- IX. Announcements**
 - a. Next Meeting (In-Person)
 - i. CEC Meeting – September 14, 2023; 12:00 p.m.
 - ii. General Membership Meeting & Training – September 27, 2023, TBA
 - b. Raffle for Eligible September Fraud Training Tuition
 - i. Winner: Maria Rosario Dela Cruz Mallari
 - ii. First Backup: Margie Lorenze F. Castro
 - iii. Second Backup: Michael S. Moreno
 - c. Nomination Open 2023 Professor John M. Phillips Excellence in Government Accountability Award
- X. Adjournment**
 - a. Motion to adjourn the General Membership Meeting
 - i. First Motion: Doreen Crisostomo
 - ii. Second Motion: Maripaz “Paz” Perez
 - b. The motion carried with the majority in favor
 - c. Meeting was adjourned at 1:09 p.m.

Appendix 1

AGA Guam Chapter General Membership Attendance Virtual Meeting via Zoom Date: August 23, 2023 (Wednesday)			
AGA Members		AGA Non-Members	
1	Sungeun An	35	Alicia Pelikan
2	Zeny T. Asuncion-Nace	36	Kristine Smathers
3	Almira Rosiel B. Balagtas	37	Paul Marshall
4	Maria Cristina S. Bansil	38	Garry Yeoh
5	Justin B. Castro	39	Hollyann Morton
6	Margie Lorenze F. Castro		
7	Jerricho C. Garcia		
8	Odeth Bealiah F. Ignacio		
9	Kate Valerie B. Jeszenszky		
10	Elise J. Ma		
11	Maria Rosario Dela Cruz Mallari		
12	Michael S. Moreno		
13	Rizalito Gino F. Paglingayen		
14	Pilar O. Pangelinan		
15	Thelma C. Perez		
16	Mercedes F. Poliarco		
17	Dorianne B. Reyes		
18	Keisha Madeline SN Santos		
19	Gladys Jean Ocampo Sazon		
20	Marites V. Schwab		
21	Mardave Jose L. Toledo		
22	Margaret TM Artero		
23	Sandra Angelica M. Doria		
24	Marie A. Garcia		
25	Ren Erbil G. Jalandoni		
26	Debbie C.M. Ngata		
27	See Leung		
28	Lucille Avendano Mayo		
29	Maripaz Nogoy Perez		
30	Doreen T. Crisostomo-Muña		
31	Josephine Guico Villanueva		
32	Taling M. Taitano		
33	Mr. Ritzmar C. Erni		
34	Mr. Romar P. Tapeceria		