

Association of Government Accountants Guam Chapter General Membership Meeting Minutes Wednesday, October 26, 2022 7:30am – 10:30am In-Person Meeting at RIHGA Royal Laguna Guam Resort Prepared by: Odeth F. Ignacio, CGFM – AGA Guam Chapter CEC Secretary Present: 84 Attendees (See Appendix 1 Attached)

## I. Call Meeting to Order

a. Meeting was called to order at 8:01 a.m. and was presided by Josephine Villanueva.

## II. Welcome New Members

New Members, 2022-2023 – Guam Chapter

Full Name	Company	Join Date
Mrs. Maria Cristina S. Bansil	Security Title, Inc.	1-Jun-22
Mr. Kyle Matthew S. Bungubung	Office of Public Accountability	1-Jul-22
Flordeliza G. Franco	Santa Barbara Catholic School	12-Sep-22
Miss Rachele Ann D. Manansala		1-Jun-22
Mr. Thomas Quichocho	Office of Public Accountability	23-Aug-22
Mr. Matthew P. Quinata	GU Bureau of Budget and Management Research	1-Jun-22
Paige Sablan		12-0ct-22
Ms. Marites V. Schwab	Bishop Baumgartner Memorial Catholic School	1-Jun-22
Mrs. Dafne M. Shimizu	Guam Dept of Revenue & Taxation	1-Jul-22
Mr. Solmars M. Torcelino		1-Jul-22
RizaJoy G. Vinluan		30-Aug-22

## III. Motion to Table Other General Membership Meeting Items

- a. Motion to table other October 2022 General Membership items:
  - i. First Motion: Rizalito "RG" Paglingayen
  - ii. Second Motion: Pilar Pangelinan
- b. The motion carried with majority in favor by Conference I/O poll.

## IV. Treasurer's & Finance Report

- a. June 2022
- b. July 2022
- c. August 2022
  - i. Motion to approve Treasurer's & Finance Report for June 2022, July 2022, and August 2022:
    - 1. First Motion: Pilar Pangelinan
    - 2. Second Motion: Maria Christina "Chris" Lizama
  - ii. The motion carried with majority in favor by Conference I/O poll.

## V. Scholarship Recipients

- a. Herminia Dierking Scholarship Fall 2022
  - i. Solmars M. Torcelino
  - ii. Denzyl M. Ngiralman
- b. AGA Chapter Scholarship Fall 2022
  - i. Isabella M. Serrano
- c. CGFM Scholarship
  - i. Cheryll Taisacan Estrada
- VI. Professor John M. Phillips Accountability Award

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- 2022 Professor John M. Phillips Award Recipient a.
- i. Daniel S. Fitzgerald, Partner at Deloitte & Touche

#### VII. **Training (2-Hour CPE)**

Village

Tumon

Agana

Yona

Agat

Dededo

- Working Smart Not Hard MS Excel Tips & Tricks & Useful MS Office Functionality a. & Other Platforms & Applications
  - i. Presenter: Mr. Christopher "Chris" Duenas, Chief Financial Officer at Triple J Enterprises
    - 1. Excel Shortcuts

2. Power Query

# Lesser known daily shortcuts

- CTRL+F1 (Hide ribbon)
- CTRL+1 (Format cells) CTRL+Shift+4 (Format as •
- currency)
- CTRL+Shift+5 (Format as percent)
- CTRL+Spacebar (Highlight Column)
- Shift+Spacebar (Highlight Row)
- CTRL+Shift+Space Bar (Highlight
- everything)
- CTRL+` (right above Tab key) • CTRL+[ or CTRL+Shift+[
- (highlight cells related to the formula)
- Alt, W, F, F (Freeze Panes)
- F4 repeat last format
- Show all worksheets

a. An excel function that is used to shape imported data into

- CTRL+Shift scroll to browse . horizontally
- required charts or reports. Apollo's Revenue by Village Pictures Pets Autographs Ap pearances Drive By Hugs 57 Tamuning 50 60 71 70 56 nt64.Type}, {"P 48 60 47 42 50 59 72 68 85 67 60 84 75 90 86 108 107 86 139 174 138 139 122 146 172 49 56 70 58 69 55 💶 💛 👻 Table1 (2) - Power Query Editor

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3. Useful Applications

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- a. Snagit
- b. Text Expander
- c. Clipboard History
- d. Emoji Shortcut
- e. Transposed Numbers
- b. Knowing Your Niche and Maximizing Your Earning Potential
  - i. Presenter: Ms. Jane Kwok, Association Network Director at Pacific Island Small Business Development Center
    - 1. What is an Entrepreneur?
      - a. One who organizes, manages, and assumes the risks of a business or enterprise.
    - 2. Starting a Small Business
      - a. Prepare and Evaluate Yourself before Starting
      - b. Choose the Right Business
      - c. Research the Market
      - d. Choose the Form of Business
      - e. Regulations, Requirements, Tax & Legal Issues
      - f. Setup a Professional Workspace
      - g. Insurance & Business Security
      - h. Market Your Business

## VIII. Old Business

## IX. New Business

## X. Announcements

- a. Next CEC Meeting November 9, 2022 at 12:00 p.m.
- b. Next Membership Meeting November 23, 2022 at 11:30 a.m.

## XI. Adjournment

a. Meeting was adjourned at 10:01 a.m. by Justin Castro. Pilar Pangelinan seconded the motion.



Appendix 1

### AGA Guam Chapter General Membership Attendance Virtual Meeting via Zoom Date: October 26, 2022 (Wednesday)

	AGA Members		ACA Non Marshare
			AGA Non-Members
1	Alisha Candoleta	39	A.J. Rosario
2	Almira Balagtas	40	Allena Williamson
3	Antonio Buenviaje	41	Annabelle Atienza
4	Asuncion Connie Nocon	42	Bernice Laaw
	Beatrix Alyana Naholowaa-Torres	43	Brayan Simsiman
6	Cheryll Estrada	44	Brian Cha
7	Doreen Crisostomo-Muña	45	Christopher Duenas
8	Dorianne Reyes	46	Dan Fitzgerald
9	Edlyn Dalisay	47	Danica Lagman
10	Josephine G. Villanueva	48	Deannalynn Gumataotao
11	Juanita Sablan	49 50	Dee Hernandez
12	Juna Aranzaso		Denzyl Ngiralmau
13	Justin Castro	51	Edmel De Guzman
14	Kate Jeszenszky	52	Elizabeth Leano
15	Kimberly Balmores	53	Emilou Capanang
16	Koleena Soto	54	Faith Bautista
17	Llewelyn Terlaje	55	Fem Guevarra
18	Marc Tanag	56	Frances Mae Manabat
19	Maria Christina (Chris) Lizama	57	Garry Yeoh
20	Maria Cristina Bansil	58	Isabella Serrano
21	Maria Thyrza Bagana	59	Jane Kwok
22	Mariah Castro	60	Janel Velez
23	Mariane Dela Cruz	61	Jeremy Berroya
24	Marie Antonnette Santos	62	Jocelyn De Jesus
25	Marie Garcia	63	Joshua Tyquiengco
26	Mercedes Poliarco	64	Juliana Pangelinan
27	Michael Moreno	65	Kathy Lee
28	Odeth Ignacio	66	Kevin Jung
29	Pamela Peralta	67	Linda Alegarbes
30 31	Pilar Pangelinan Rachele Ann Manansala	68 69	Lyann Dydasco Marivic Retiro
32 33	Rizalito Paglingayen	70 71	Marlene Kafoto
34	Sandra Doria Semielfh Rew Davis	72	May Tiamzon Miranda Munoz
34	Solae Yanto	73	Nico Fujikawa
35	Vincent Bamba	74	Nicole Benavente
30	Yukari Buccat	74	Reigene Andres
38	Yukari Hechanova	76	Reigene Andres Roberto Bermeo
30	rukan nechanova	70	Sharlene Guerrero
$\vdash$		78	Solmars Torcelino
$\vdash$		79	Sydney Leon Guerrero
$\vdash$		80	Theresa Perez
$\vdash$		80	Valerie Sablan
$\left  - \right $		82	Vincent Alviz
$\vdash$		83	Vincent AW2 Vivek Kumar Kannan
$\vdash$		84	Zorro Ulloa
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